

CHALFONT BOROUGH COUNCIL
REORGANIZATION MEETING MINUTES

January 4, 2010

Page 1 of 3

The meeting was called to order with the Pledge of Allegiance at 7:04 p.m. by Mayor Marilyn Becker.

ROLL CALL

Mayor Becker, John Abbott, Tracey Bowen, Robert Cleland, Abigail Corson, John Engel, Marilyn Jacobson, Bill Kuder, Eileen McDonald, Manager Melissa Shafer, and Solicitor Dean Ibrahim were present.

OATH OF OFFICE ADMINISTERED

Mayor Elect, Marilyn Becker, was administered the Oath of Office by the Borough Secretary.

Newly elected Council Members, Tracey Bowen, Rob Cleland, John Engel, and Marilyn Jacobson, and were administered the Oath of Office by Mayor Becker and took their seats on Council.

NOMINATIONS OF OFFICERS

The Mayor opened the floor for nominations for President of Chalfont Borough Council. **John Engel made a motion to nominate Rob Cleland as Council President, with a second by Eileen McDonald. With no further nominations, a roll call vote was taken and approved by unanimous roll call vote.** Mr. Cleland assumed the gavel.

Mr. Cleland opened the floor for nominations for Vice President of Council. Eileen McDonald moved to nominate John Engel for Vice President. The motion died without a second. Marilyn Jacobson **made a motion to nominate John Abbott for Vice President. The motion was seconded by Bill Kuder. A roll call vote was taken and the motion carried unanimously.** Mr. Abbott took his position as Vice President.

PROFESSIONAL APPOINTMENTS

1. **Borough Engineer: Marilyn Jacobson moved to reappoint CKS Engineers as the borough's engineering firm. The motion was seconded by John Engel, and carried by unanimous roll call vote.**
2. **Auditing Services: Marilyn Jacobson moved to reappoint Dunlap & Associates as the Borough's accounting firm. The motion was seconded by John Abbott, and carried by unanimous roll call vote.**
3. **Borough Solicitor: John Engel moved to reappoint Dean Ibrahim of Ibrahim & McKillop, PC, as the Borough Solicitor. The motion was seconded by Marilyn Jacobson, and carried by unanimous roll call vote.**
4. **Zoning and Code Enforcement: Marilyn Jacobson made a motion to reappoint Keystone Municipal Services to serve as the Borough's zoning and code enforcement officers. The motion was seconded by Bill Kuder, and carried by unanimous roll call vote.**

CHALFONT BOROUGH COUNCIL
REORGANIZATION MEETING MINUTES

January 4, 2010

Page 2 of 3

BOARD APPOINTMENTS

1. **John Engel moved to accept the recommendations of the individual boards for the appointment of the following:**
 - **Planning Commission – Mark Glidden (to complete Tracey Bowen’s vacated term to expire 12/31/10)**
 - **HARB – Elaine Batcho (reappointment to four year term ending 12/31/13)**
 - **Zoning Hearing Board – Michael McNally (four year term ending 12/31/13)**
 - **Zoning Hearing Board Alternate – Richard Golbitz (four year term ending 12/31/13)**

The motion was seconded by Marilyn Jacobson and carried by unanimous roll call vote.

2. **Marilyn Jacobson moved to appoint Dave Cooper and Wendy Miller to the Civil Service Commission, each for a four year term ending 12/31/13. The motion was seconded by John Engel and carried by unanimous roll call vote.**

3. **Bill Kuder moved to appoint Diane Cervasio to the Building Code Appeals Board for a four year term ending 12/31/13. The motion was seconded by Eileen McDonald and carried by unanimous roll call vote.**

4. **Eileen McDonald moved to appoint Diane Cervasio to the Property Maintenance Code Appeals Board. The motion was seconded by Bill Kuder. After Council discussion regarding Ms. Cervasio’s prior appointment to the Building Code Appeals Board, a roll call vote was taken and the motion was defeated by a vote of five to two.**

Tracey Bowen made a motion to appoint Marian Dawson to the Property Maintenance Code Appeals Board for a four year term ending 12/31/13. The motion was seconded by Marilyn Jacobson and carried by unanimous roll call vote.

COUNCIL COMMITTEE REORGANIZATION

In accordance with the Borough Charter, Council President, Rob Cleland, assigned council members to committee positions as follows:

- **Finance Committee:** Rob Cleland, John Abbott, and John Engel
- **Streets Committee:** Marilyn Jacobson, Tracey Bowen
- **Property/Public Facilities/Utilities:** John Engel, Bill Kuder
- **Parks & Recreation:** Eileen McDonald, Marilyn Jacobson, Abigail Corson
- **Steering Committee:** John Abbott, Marilyn Jacobson
- **Special Events/Community Development:** Bill Kuder, Eileen McDonald
- **Business Community Development/Liaison:** Tracey Bowen, Bill Kuder
- **Teen Action Committee:** Abigail Corson, Eileen McDonald

Mr. Cleland announced the formation of a new committee to explore the borough’s options for housing the police department.

- **Police Facility Committee:** (in alphabetical order) John Abbott, Mayor Becker, Chief Frank Campbell, Shawn Curran (representing Public Works), John Engel, Marilyn Jacobson, Dan Jenkins (building and zoning) and Borough Manager, Melissa Shafer.

CHALFONT BOROUGH COUNCIL
REORGANIZATION MEETING MINUTES

January 4, 2010

Page 3 of 3

Mr. Cleland stated that Manager Melissa Shafer will be the point of communication for all of the council committees.

ANNOUNCEMENTS

Melissa Shafer announced a Council planning retreat to be held on Saturday, January 16, at 9 am at Zoto's Restaurant in Hatfield. John McLaughlin from Ballard, Spahr will be a guest speaker. The meeting will be advertised due to a quorum of Council members, but no public comment will be entertained.

MEETING DATES

Council – Tuesday, January 12, 2010, at 7:00 p.m.

Planning – Monday, January 11, 2010

HARB – Tuesday, January 25, 2010

Council President, Rob Cleland, adjourned the meeting at 7:30 p.m.

Respectfully Submitted,



Barbara Qualteria

Borough Secretary