

**BOARD OF SUPERVISORS  
MEETING MINUTES  
February 22, 2010**

A Meeting of the New Britain Township Board of Supervisors was held on February 22, 2010 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: John A. Bodden, Chair, Helen Haun, Vice Chair, William B. Jones and Robert Cotton. Also present were: Eileen M. Bradley, Manager; Cathy Kichline, Assistant Manager; Wayne Fultz, Superintendent Public Works; and Robert Scafidi, Police Chief;

- 1. Call to Order:** Mr. Bodden called the meeting to order.
- 2. Pledge of Allegiance:** Mr. Bodden led the Board, staff and audience in the Pledge of Allegiance.
- 3. Announcements from the Chair:** Mr. Bodden announced that an Executive Session would be held at the conclusion of tonight's meeting to discuss personnel issues.
- 4. Public Comment:** There was no public comment.
- 5. Approval of Minutes of February 8, 2010 Board of Supervisors Work session:**

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun, the Board unanimously approved the Minutes of the February 8, 2010 Work Session as written.

**6. Department Reports:**

**6.1 Public Works:** Mr. Fultz presented the Public Works Department Report for the month of January 2010. The Public Works crew plowed and/or salted two times during the month. Mr. Fultz also reported we are now an official inspection station for fleet vehicles. Over 900 Christmas trees were chipped and the public works department demoed three types of chippers.

Ms. Bradley informed the Board the Township has gotten a few inquiries into the timing of the traffic signals at Old Iron Hill and Ferry Road as well as Upper Stump Road and Rt. 313. A review of the signal plans show the timing is correct and the equipment is working properly. Ms. Bradley requested the Board authorize Gilmore and Associates Traffic Engineer to conduct an analysis of the timing needs and report to the Township with the results.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mrs. Haun, the Board unanimously authorized Gilmore and Associates to perform an analysis of the timing of the above-mentioned traffic signals.

Mr. Cotton commended the Public Works Department on a job well done during the February 6 and February 10 snowstorms.

Mr. Fultz thanked the Police Department for notifying residents of the snow emergency requirement to remove all vehicles from the streets.

**6.2. Police Report:** Chief Scafidi presented the Police Department Report for the month of January 2010 representing 504 incidents for the month.

**6.3. Code Enforcement & Fire Marshal Report:** Ms. Bradley presented the Code Enforcement & Fire Marshal report for the month of January 2010 in the absence of Mr. Teschner. She reported a total of 19 building permits issued and 23 inspections. There were 11 fire calls for the month.

Mr. Cotton requested the Code Enforcement Officer conduct an inspection of the Township to ensure all buildings have address numbers visible from the street per the requirement of the Property Maintenance Code and Fire Code.

**7. Consideration of Old Business:** None.

**8. Consideration of New Business:**

**8.1. Resolution 2010-05: In Recognition of Jennifer Frasier:** Mr. Bodden presented a resolution to Jennifer Frasier for her selfless actions while her husband has been called to active duty in the service of our country.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mrs. Haun, the Board unanimously approved Resolution 2010-05 recognizing Jennifer Frasier.

**8.2. Resolution 2010-07: Appointing Deputy Tax Collectors:** Ms. Bradley presented resolution 2010-07 appointing Helena Melendez and Ellen Saurman as Deputy Tax Collectors.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mrs. Haun, the Board unanimously approved the appointment of Helena Melendez and Ellen Saurman as Deputy Tax Collectors.

**8.3. Resolution 2010-08: Establishing a Fee for Tax Certifications and Duplicates:** Ms. Bradley presented Resolution 2010-08, setting the fee for a four-year tax certification at \$30.00, the fee for a duplicate tax bill at \$5.00 and the fee for a returned check at \$30.00.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Cotton, the Board approved on a vote of three to zero with Mr. Jones abstaining, Resolution 010-08 establishing fees for tax certifications and duplicates.

**8.4. Resolution 2010-09: Amending the 2010 Budget:** Ms. Bradley presented Resolution 2010-09, amending the 2010 Budget by: including \$19,150.00 to Park & Recreation Fund for the Tri Municipal Trail Study; deducting \$85,000.00 from General Fund for salt and cinders; adding \$85,000.00 to the Highway Aid Fund for salt and cinders; reducing 01.414.140 by \$5,000 due to clerical error; and reducing 01.403.370 to correct a duplicate entry.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mr. Jones, the Board unanimously approved Resolution 2010-09 amending the 2010 Budget.

**8.5. Award Bid: 1995 Corsica:** Mrs. Bradley presented the bids displayed on MunicBid for the 1995 Corsica. The high bidder was Floyd McFarland of Ohio for \$840.00.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved the bid award for the 1995 Corsica to Floyd McFarland of Ohio for \$840.00.

**8.6. Use of Force Policy:** Ms. Bradley explained to the Board, staff has revised and updated the Police Department's Use of Force Policy. The Chief has reviewed and it has recently been sent to the Township Solicitor. Once Mr. Rice reviews, it will be before the Board for review and adoption. Ms. Bradley also informed the Board that the entire Police Department Duty Manual is being revised.

**9. Board of Supervisors Reports:** Mr. Cotton reported that all phases of the Route 202 Parkway are now under construction.

**10.1. 2011 Appropriation Application:** Ms. Bradley presented the Board with an application from Chalfont Borough for a Fiscal Year 2011 Appropriations Application for the Preliminary Design and Environmental Review of the Bristol Road Extension. Local officials and state legislators have been working with Penn Dot to move forward on the Bristol Road Extension for many years. Ms. Bradley informed the Board that the application, if awarded, requires a 20% match and requested the Board approve one-third of the 20% match.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously authorized a one-third contribution of the 20% match requirement if the grant is awarded.

**10.2. MUA Electric Procurement Application:** Ms. Bradley presented a no-obligation electric supplier authorization form from Constellation NewEnergy. Ms. Bradley further stated the electric procurement program sponsored by the Municipal Utility Alliance is a program for local governments working to manage their purchase of electricity. This inter-municipal cooperative allows participants to pool their purchase of electricity, as one entity, and bid a greater volume of product.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mr. Jones, the Board unanimously authorized staff to prepare a no-obligation authorization to receive a price proposal.

**10.3. Authorization to Execute County Line Road Traffic Signal Plans:** Ms. Bradley presented the County Line Road Traffic Signal Plans and requested the Board authorize her to execute the plans.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mrs. Haun the Board unanimously authorized the signing of the County Line Road Traffic Signal Plans as submitted.

**11. Solicitor & Engineer Comments:** None

**12. Other Business:** None

**13. Payment of Bills:** A bills list dated February 18, 2010 for \$75,330.83 was presented.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun the Board unanimously approved the payment of bills as presented.

**14. Public Comment:**

Mrs. Beth Taylor of Callowhill Road questioned the timeline and cost of the Bristol Road Extension. Mrs. Taylor would like to see traffic counts and analysis supporting the need of the Extension before moving forward with this project.

**15. Adjournment:** Being no further business, and upon motion of Mrs. Haun, seconded by Mr. Cotton the Board adjourned to Executive Session at 7:55 PM.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

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John A. Bodden, Chairman

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Helen B. Haun, Vice-Chair

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Robert V. Cotton, Member

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William B. Jones, Member

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A. James Scanzillo, Member

Attest: \_\_\_\_\_  
Eileen Bradley  
Secretary/ Manager

