

**BOARD OF SUPERVISORS  
MEETING MINUTES  
March 22, 2010**

A Meeting of the New Britain Township Board of Supervisors was held on March 22, 2010 at the Township Administration Building, 207 Park Avenue, New Britain Township, PA, beginning at 7:00 p.m. Present were Supervisors: John A. Bodden, Chair, Helen Haun, Vice Chair, William B. Jones, James Scanzillo and Robert Cotton. Also present were: Eileen M. Bradley, Manager; Cathy Kichline, Assistant Manager; Wayne Fultz, Superintendent Public Works; Randall Teschner, Code Enforcement Officer; Robert Scafidi, Police Chief; Jonathan Reiss, Esq; and Craig Kennard, Township Engineer.

- 1. Call to Order:** Mr. Bodden called the meeting to order.
- 2. Pledge of Allegiance:** Mr. Bodden led the Board, staff and audience in the Pledge of Allegiance.
- 3. Announcements from the Chair:** Mr. Bodden announced that an Executive Session would be held at the conclusion of tonight's meeting to discuss personnel issues.
- 4. Public Comment:** There was no public comment.
- 5. Approval of Minutes of March 8, 2010 Board of Supervisors Meeting:**

**MOTION:** Upon motion by Mr. Jones, seconded by Mr. Cotton, the Board approved the Minutes of the March 8, 2010 Meeting as written. Mrs. Haun abstained due to her absence at that meeting.

**6. Department Reports:**

**6.1. Public Works:** Mr. Fultz presented the Public Works Department Report for the month of February 2010. Mr. Fultz reported the Public Works Department spent 1,025 man-hours this month on snow removal. All equipment is holding up well considering the extreme use this winter.

**6.2. Police Report:** Chief Scafidi presented the Police Department Report for the month of February 2010 representing 442 incidents for the month including one retail theft and 25 disturbances.

**6.3. Code Enforcement & Fire Marshal Report:** Mr. Teschner presented the Code Enforcement and Fire Marshal Report for the month of February 2010. Mr. Teschner reported 13 building permits were issued and 34 building inspections conducted. There were 23 fire calls and 1 assist other departments.

**7. Consideration of Old Business:** None.

**8. Consideration of New Business:**

**8.1. Discussion: Hire Architect to Design Police Department Renovations:** Ms. Bradley explained to the Board that members of the Building Committee had met to make suggestions for interior renovations to the Police Department. Ms. Bradley suggested the Township hire an architectural firm to consult and assist with the design of the renovations. The Township has budgeted \$15,000 for design. Ms. Bradley suggested we contact George Donovan & Associates since the firm was the architect on the existing building.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Cotton, the Board unanimously approved Ms. Bradley to obtain a fixed cost for the design of the interior renovations to the Police Department.

**8.2. Agreement of Conveyance for Decker Conservation Easement:** Jonathan Reiss, Esq. presented the Conservation Easement Agreement of Conveyance by Donation for the property located at 168 Upper Church Road, TMP #26-003-104-002, in the nature of a perpetual restriction on approximately 11 acres of land. This conveyance is a charitable contribution by the Grantors. Exact details of the Easement would need to be worked out.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Scanzillo, the Board authorized the Chairman to sign and execute the Agreement of Conveyance.

**8.3. Ordinance 2010-03-01: Adoption of Amendment to New Britain Township Subdivision & Land Development Ordinance:** Ms. Bradley presented and outlined Ordinance 2010-03-01 which amends the New Britain Township Subdivision and Land Development Ordinance. The amendment includes the requirement of two compact discs that include PDF copies of all plans sheets, notification requirements, ERSAP Plan requirements, aerial photography, grading and utility, stormwater, design standards and required plant material.

Mr. Reiss opened the hearing, notifying those in attendance the proposed ordinance had been advertised March 8 and March 15 in the Intelligencer. Mr. Reiss also informed the Board that the New Britain Township Planning Commission and the Bucks County Planning Commission recommended the amendment.

Mr. Bodden called for comments from the Board and audience. Mr. Cotton commented that the items amended cover many items brought up over the years. Mr. Jones commented the most important addition is the ERSAP requirement.

Mr. Robert Showalter presented a written summary of his comments regarding the notification requirements, aerial photography, road overlay requirements, the use of Belgian block as well as the BMP requirements.

Mr. Bodden commented that the amendments were written with large scale development in mind and if a requirement proves too burdensome for the smaller land developer, the developer could ask the Board for a waiver.

After no further comment, the hearing was closed and Mr. Bodden asked for a vote on the proposed ordinance.

**MOTION:** Upon motion by Mr. Cotton, seconded by Mr. Jones, the Board unanimously approved Ordinance 2010-03-01, amending the New Britain Township Subdivision and Land Development Ordinance.

**8.4. Award Street Sign Materials and Sign Post Bid:** Mr. Fultz presented his recommendation for the 2010-2011 Bucks County Consortium Street Sign Materials and Posts Bid hosted by Northampton Township. Mr. Fultz' recommendation is to award the bid to Garden State Highway Products. Mr. Fultz further commented that we have used Garden State for the past several years and they are very prompt with the service provided.

**MOTION:** Upon motion by Mrs. Haun, seconded by Mr. Jones, the Board unanimously approved awarding the Street Sign Material and Sign Post bid to Garden State Highway and directed staff to execute the required documents.

**8.5. SEPTA Agreement of Sale:** Ms. Bradley requested this item be tabled to a future meeting.

**8.6. Approval of Rampulla Planning Module:** The Rampulla Component I Planning Module was presented for approval by the Board of Supervisors. The planning module was approved by the Planning Commission at their meeting of March 16.

**MOTION:** Upon motion of Mr. Jones, seconded by Mr. Cotton the Board unanimously approved the Component I Planning Module for the Rampulla Subdivision and directed staff to forward to DEP.

**8.7. Reserve at New Britain Escrow Release #16 in the amount of \$50,000:** Upon recommendation of Mr. Kennard, Certificate of Release #16 in the amount of \$50,000 was presented to the Board for approval.

**MOTION:** Upon motion of Mr. Scanzillo, seconded by Mr. Jones, the Board approved Release #16 in the amount of \$50,000 for the Reserve at New Britain.

**9. Board of Supervisors Reports:** None

**10. Township Administration Comments:**

**10.1. Resolution 2010-12: Commonwealth Annuity and Life Insurance Company Rollover:** Ms. Bradley explained to the Board that prior to the adoption of a non-uniform pension plan annuities were purchased for some Township employees. Those annuities have now matured and said annuity proceeds should be placed in the Non-Uniform Pension Fund.

**MOTION:** Upon motion of Mr. Cotton, seconded by Mr. Jones, the Board authorized Resolution 2010-12 authorizing the surrender of the proceeds to be deposited into the Non-Uniform Pension Plan.

Ms. Bradley also presented a letter from Robert Bair of the Chal-Brit Regional Emergency Medical Services extending their appreciation for the assistance the Public Works Department provided in keeping the parking lot area clear of snow throughout the difficult winter.

**11. Solicitor & Engineer Comments:** Jonathan Reiss reported that the Milligan hearing has been scheduled for March 29 before Judge Fritch. Township Solicitor John B. Rice will represent New Britain Township.

**12. Other Business:** None

**13. Payment of Bills:** A bills list dated March 19, 2010 in the amount of \$222,697.69 was presented.

**MOTION:** Upon motion by Mr. Jones, seconded by Mrs. Haun the Board unanimously approved the payment of bills as presented.

**14. Public Comment:**

Mr. Showalter thanked the staff for allowing him to scan various pictures and historical documents for a book on the history of the area.

Mr. Teschner thanked the Board for the Resolution presented to him by Mr. Cotton at the Fire Company banquet. The resolution was in proclamation of his many years of service with the Fire Company. Mr. Cotton noted Mr. Teschner also received proclamations from the House of Representatives, Bucks County, New Britain and Chalfont Boroughs.

**15. Adjournment:** Being no further business, and upon motion of Mr. Cotton, seconded by Mr. Scanzillo the Board adjourned to Executive Session at 7:55 PM.

**NEW BRITAIN TOWNSHIP BOARD OF SUPERVISORS**

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John A. Bodden, Chairman

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Helen B. Haun, Vice-Chair

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Robert V. Cotton, Member

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William B. Jones, Member

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A. James Scanzillo, Member

Attest: \_\_\_\_\_

Eileen Bradley  
Secretary/ Manager

Unofficial